



## EMPLOYMENT APPLICATION

Date: \_\_\_\_\_

We are an equal opportunity employer and consider applicants for all positions without regard to race, sex, national origin, age, marital or veteran status, the presence of a non-job related medical condition or handicap, or any legally protected status

### PERSONAL INFORMATION

First/Last Name		Home Phone
Street Address		Message/Mobile Phone
City, State, Zip		Social Security Number
Are you legally eligible for employment in the United States?		Date of Birth
Desired Position	Pay Expected	When can you start work?

Do you have a valid driver's license? \_\_\_\_\_ # \_\_\_\_\_ State \_\_\_\_\_

Expiration date \_\_\_\_\_

List any tickets received in past 5 years \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_

If so, please explain: \_\_\_\_\_

List all Languages spoken fluently \_\_\_\_\_

<b><i>In case of emergency, we should notify</i></b>		
Name	Relationship	Telephone
Address		

### EDUCATION INFORMATION

Level	Name and Location of School	# of years attended	Subjects Studied
High School			
Business/Trade			
University/College			Major? Did you graduate?

How did you learn about us?      Pass by \_\_\_\_\_      Friend/Relative \_\_\_\_\_      Advertisement \_\_\_\_\_      Trucks \_\_\_\_\_

Acer Employee (Name) \_\_\_\_\_      Other \_\_\_\_\_

**EMPLOYMENT HISTORY (Most recent first)**

Name of Company	Telephone
Address	Dates employed from (month/year) to (month/year)
Supervisor	Pay
Summarize the type of work performed & job responsibilities	Reason for Leaving

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Comments (including explanation of any gaps in employment):
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**Describe any specialized Landscape related training, apprenticeship, or job related skills**  
**Describe any Landscape equipment, machines, tools you have experience with**

(if none, state: 'None')

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**List name and telephone number for three business/work references that are not related to you.  
(Do not include family members unless you were working in your family business)**

<b>Name</b>	<b>Telephone number</b>	<b>Years Known</b>	<b>How do you know this person</b>
<b>Name</b>	<b>Telephone number</b>	<b>Years Known</b>	<b>How do you know this person</b>
<b>Name</b>	<b>Telephone number</b>	<b>Years Known</b>	<b>How do you know this person</b>

**Please read carefully before signing. If you have any questions regarding the following statements, please ask for assistance.**

"I understand that if employment is offered, my employment may be conditioned upon the results of a medical examination to ensure my ability to perform the essential functions of the job and that as a condition of employment I may be required to take drug and alcohol screening tests and such medical examinations at the request of Acer Landscaping either prior to hiring or during employment. I agree to submit to these required tests and understand that becoming employed and/or my continued employment are conditional upon the successful passing of these tests in accordance with Company policies and procedures, given reasonable accommodations in accordance with the Americans with Disabilities Act.

I certify that the answers given herein are true and complete. I authorize investigation of all statements contained in this application of employment as may be necessary in arriving at an employment decision.

I understand that if I am employed, any misrepresentation or material omission made by me on this application will be the basis for cancellation of this application or immediate discharge from the employer's service, whenever it is discovered.

I give the employer the right to contact and obtain information from all references, employers, and educational institutions and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability the employer and its representatives for seeking, gathering and using such information and all other persons, corporations or organizations for furnishing such information.

The employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on any basis prohibited by local, state or federal law.

This application for employment shall be active for a period of 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge an employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless an authorized executive of this organization specifically acknowledges such change in writing.

I also understand that if I am hired, I will be required to provide proof of identity and legal work authorization.

I represent and affirm that I have read and fully understand the foregoing and seek employment under these conditions."

**Signature of Applicant**

**Date**

## IMPORTANT

YES

NO

- \_\_\_\_\_ Are you able to work in extreme temperature? (i.e. 100° F heat, 0° F cold)
- \_\_\_\_\_ Are you able to lift 50 pounds or more?
- \_\_\_\_\_ Are you able to bend, twist and walk rapidly for extended lengths of time?
- \_\_\_\_\_ Do you have work boots? (They do not have to have steel toes)
- \_\_\_\_\_ Are you able to arrive at the designated work site daily and on time?
- \_\_\_\_\_ Have you read, completed and signed the application?

### How do you plan on getting to work each day? (please check one)

- \_\_\_\_\_ I will drive myself to work
- \_\_\_\_\_ I will take public transportation to job site/meeting location
- \_\_\_\_\_ Someone will give me a ride to job site/meeting location. Relation to you?
- \_\_\_\_\_ I live close to job site/meeting location and will walk, ride bicycle.
- \_\_\_\_\_ How far from meeting location do you live?
- \_\_\_\_\_ Other. Please explain:

# Landscape Related Experience

Check the box that best describes your experience level

N= None. B= Beginner (5-50 hours). A= Average (50+ hours). M= Mastered (100+ hours).

## Bobcat / Track Loader

Foot Control  
Hand Control

## Attachments

Auger  
Forks  
Grapple  
Hydraulic Breaker  
Rock Hound  
Harley Rake  
Tiller  
Broom

## Equipment

Mini Loader (Dingo)  
Mini Excavator  
Stump Grinder  
Trencher  
Aerator  
Overseeder  
Thatcher  
Compactor  
Sod Cutter

## Small Equipment

Backpack Blower  
String Trimmer  
Hedge Trimmer  
Chain Saw  
Edger  
Pole Saw  
Laser Transit  
Zip Level or U Level

## Maintenance

Mowing  
Pruning  
Spring/Fall Clean Up  
Fertilizing  
Weed Control  
Edging

## Trucks / Trailers

3/4 ton pick up  
1 Ton dump truck  
Cab over dump truck  
Other  
Utility/Mowing Trailer  
14' Dump Trailer

## Concrete Pavers

Layout  
Marking  
Cutting  
Circles  
Inlays

## Natural Stone

Layout  
Patterned Stone  
Bluestone  
Flagstone  
Lannon Walls  
Boulder Walls

## Block

SRW with pins  
SRW rear lip  
Seat Walls  
Curves  
Pillars  
Fire Pit  
Outdoor Kitchen  
Geo Grid  
Drainage

## Timbers

Walls  
Steps

## Water Features

Ponds  
Waterfalls  
Fountain Kits

## LED Lighting